



Course Overview

This course will help you improve your skills in using digital technology to complete your vocational qualification.

Increase your confidence with this unaccredited short course.

Get the most out of online learning, with the skills from this unaccredited short course. You will be supported to access your training materials, connect with trainers and others, complete your assessments and manage your wellbeing.

Skills

You will learn a range of skills, such as:

- developing a personal study plan to manage assessments and due dates
- understanding and using communication tools like emails, video chat and messaging
- understanding and using different learning platforms
- accessing learning materials and uploading assessments
- completing digital assessments
- achieving your learning goals, via online learning
- staying safe online
- overcoming challenges and taking care of your mental health

Enrol Online

Book into the next course at www.syc.net.au/RTO

Cost

This course is fully funded by the South Australian Government. All learning materials provided.

Delivery

This course is delivered online, at your own pace. Our trainers support you with regular contact and phone support. You will need access to a computer and a reliable internet connection.



SYC is a not-for-profit employment, training and youth services provider. We have worked for over 60 years to help Australians lead independent lives. As a Registered Training Organisation (RTO) we provide a range of courses aimed at helping you increase your skills and prepare for meaningful employment.

Modules

SYC delivers the following modules in this course:

Module 1: Planning and organising for online learning

Module 2: Digital technology and tools for online learning

Module 3: Communication for online learning

Students will receive a Certificate of Completion upon successful completion of the course.

Eligibility

This course is available to:

- students who are already engaged in a VET course that has moved to an online environment, and
- students planning to enrol in a course that will be delivered online.

Entry Requirements

Eligible students will complete a pre-training assessment to demonstrate their willingness to participate and complete the program.

For more information please contact us on
08 8405 8500 or email learning@syc.net.au

SYC is a not-for-profit employment, training and youth services provider. We have worked for over 60 years to help Australians lead independent lives. As a Registered Training Organisation (RTO) we provide a range of courses aimed at helping you increase your skills and prepare for meaningful employment.